

Viewpoint Event Sign-Up System

HOW to Register and Sign-Up for an Event

How to Register:

1. Type this address into your browser: holdmycourt.com/reserve2/vptrr or use the link on the VP Tennis website under tab 'Event Sign-Up'
2. Click "Sign In or Register" on left above the dates
- 3.

New Registration

A unique random password will be emailed to a valid email address. See the tips for receiving email below.

Name:	ROGER FEDERER
Email:	roger.federer@gmail.com
Phone:	1234
<input type="button" value="Register"/>	

- 4.
5. Under "New Registration" , enter:
 - a. Your Name
 - b. Your email address (This is what will be used to log into the system, so verify it is correct before continuing)
 - c. Phone# (Use your VP Site# ie. 1234)
6. Click "Register"
7. An email will be sent to the address you entered in that will contain a random password used to access the system. A player can later change the password to one of their own choosing.
8. Log into the system using your email address and password.

How to Sign-Up for Round Robins:

1. Log into the system with address “holdmycourt.com/reserve2/vpr” or use the link on the VP Tennis website under tab “Event Sign-Up”
2. Enter your email address and password and click “Sign In”

Please sign in to make a reservation.

Forgot password? Leave blank to have the password emailed to you. See the tips for receiving email below.

Email:	roger.federer@gmail
Password:	tennispassword
<input type="button" value="Sign In"/>	

- 3.
4. Select a Date/Day of Week your Round Robin is scheduled for.

Wednesday, April 15

	1.5 Men/Women	2.0 Men	2.5 Men	2.0/2.5 Women	3.0/3.5 Men	3.0/3.5 Women
0:30am	0:30am	0:30am	Roger Federer	Maria Sharapova	NA	NA
1:00am	1:00am	1:00am	Andy Murray	1:00am	NA	NA
1:30am	1:30am	1:30am	1:30am	1:30am	NA	NA
2:00am	2:00am	2:00am	2:00am	2:00am	NA	NA
2:30am	2:30am	2:30am	2:30am	2:30am	NA	NA

5.

Friday, April 17

2.0/2.5 Women	3.0/3.5 Men	3.0/3.5 Women
NA	John Isner	Genie Bouchard
NA	Rafael; Nadal	1:00am
NA	1:30am	1:30am
NA	2:00am	2:00am
NA	2:30am	2:30am

- 6.
7. If you are a 2.5 Man and want to sign-up, click on the next available time (Time is meaningless), in this case 1:30 am right after Andy Murray.
8. Verify the information and if correct click “Submit”
9. Your are now signed-up for this Round Robin Event and your name will appear under ‘2.5 Men’.
10. If you desire to Sign-Up as an “Alternate”, then click on an available time after “Alternate”.

10:00am	10:00am
Alternate	Alternate
11:00am	Sarah Errani
11:30am	11:30am
12:00pm	12:00pm
12:30pm	12:30pm

11.

12. You are now Signed-Up for the Round Robin Event as an Alternate.

How to Sign-Up for a Tournament:

1. Log into the system with address “holdmycourt.com/reserve2/vpr” or use the link on the VP Tennis website under tab “Event Sign-Up”
2. Enter your email address and password and click “Sign In”

Please sign in to make a reservation.

Forgot password? Leave blank to have the password emailed to you. See the tips for receiving email below.

Email:	roger.federer@gmail
Password:	tennispassword
<input type="button" value="Sign In"/>	

- 3.
4. Select the Date of the Tournament Sign-Up. The date for each tournament will be in the “Announcement Section of the Sign-Up Screen. (For example: Hosting VDO April 19, 2015)
5. 3 Columns will be shown that will allow you to sign-up for this tournament.

Sunday, April 19					
3.0/3.5 Men	3.0/3.5 Women	ATGA	Hosting VDO	Hosting VDO	Hosting VDO
NA	NA	0:30am	8.0 Roger Federer/Andy Murray	0:30am	0:30am
NA	NA	1:00am	5.0 John Isner/Serena Williams	1:00am	1:00am
NA	NA	1:30am	1:30am	1:30am	1:30am
NA	NA	2:00am	2:00am	2:00am	2:00am
NA	NA	2:30am	2:30am	2:30am	2:30am

6. Click on the next available time (time is meaningless) under “Hosting VDO”, in this case 1:30 am right after 5.0 John Isner/Serena Williams
7. In the box that contains your name, select your name and type the following information:
 - a. The level you and your partner will be playing at (2.0, 5.0, or 8.0 for example)
 - b. Then type your name followed by a slash
 - c. Then type your partners name
 - d. Should like similar to “6.0 Andy Murray/Maria Sharapova”
8. Verify the information and if correct click “Submit”
9. You and your partner are now signed-up for this Event “Hosting VDO”
10. You can also sign-up more than once. For example, if you are playing with a partner of the same sex or if you are playing a Mixed Doubles Match.

How to Delete a Sign-Up:

1. Log into the system with address “holdmycourt.com/reserve2/vprp” or use the link on the VP Tennis website under tab “Event Sign-Up”.
2. Enter your email address and password
3. Find the Day/Court/Time that contains your Event Sign-Up (Your Name)
4. Click Your Name
5. Click “DELETE this reservation”
6. The Sign-Up has now been removed.

GIVE IT A TRY!!!!

For questions, contact Ben Wilford at 5229 or email “bw3tnz28@yahoo.com”