

Viewpoint Tennis Club
8700 East University Drive, Mesa AZ 85207

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| MEMBERSHIP DIRECTORY POLICY | | Version #3 | November 2022 |
| Purpose: <ul style="list-style-type: none">To provide members of VPTC a directory of contact information to facilitate connections throughout the year. | | | |
| Policy: <ul style="list-style-type: none">The Treasurer is responsible for overseeing the maintenance of the club directory.The directory is available through the Club website; it is not accessible to the public.Members are expected to keep the directory confidential.Members must be in good standing to be included in the directory.Any member may opt out of providing personal information, as his/her circumstances may require. | | | |
| PROCEDURES: | | | |
| STEP 1 | The Treasurer secures a volunteer to maintain up-to-date directory information each year based on annual registration. | | |
| STEP 2 | Individual members are responsible for providing up to date contact information in the club website directory. | | |